

APPLICATION TO CHANGE PROPERTY CIVIC ADDRESS

Please submit the completed application to: engineering@saanich.ca

Date of Application: _____

APPLICANT ADDRESS

Name (s)

Email

Phone

Cell

EXISTING ADDRESS & LEGAL IDENTITY OF PROPERTY

Address

LEGAL DESCRIPTION - PID

LOT

PLAN

SECTION

LAND DISTRICT

PROPOSED ADDRESS

Address

Reason for change: _____

Signature of Applicant: _____

Fee: \$100 + GST (per address) = \$105

Date Paid: _____ Receipt #: _____

Application will be considered if:

1. It meets numbering policy
2. It meets future numbering considerations
3. It meets emergency vehicle considerations
4. It has no outstanding applications or permits under the existing number

ENGINEERING ADMINISTRATION

(Credit Account #4100.3464)

(Office Use Only)

Address Change:

Approved

Denied

Signature: _____

Date: _____

Notes: _____

Freedom of Information and Protection of Privacy Act (FIPPA). This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of FIPPA. The information will be used for processing this application. Please note that particulars about this permit including the owner name and civic address will be treated as public information and may be used for reporting and statistical purposes.

Questions can be directed to the District's Information and Privacy Team at 770 Vernon Avenue, Victoria, BC, V8W 2W7; T: (250) 475-1775;

E: foi@saanich.ca